AI for Smarter Communication

Grammarly Mastery

A comprehensive 6-hour program for intermediate learners to master Grammar's AI-powered writing tools.

Strengthen **grammar**, **style**, **tone**, **and** **clarity**

Excel in **academic** and **business** writing

Prevent errors and write with **confidence**

Practical exercises for **real-world impact**

PROGRAM OVERVIEW

A 6-hour journey to transform your writing with Grammar and communicate with impact.

PRACTICE PROMPTS AFTER EACH TOPIC TO REINFORCE SKILLS.

01

GRAMMAR BASICS WITH GRAMMARLY

Understand fundamental grammar rules and common errors.

02

STYLE AND TONE ADJUSTMENTS

Learn how to adjust tone and style for different audiences.

03

USING GRAMMARLY FOR ACADEMIC WRITING:

Master citation, vocabulary, and formality for scholarly work.

04

BUSINESS COMMUNICATION EXCELLENCE

Write professional emails, proposals, and reports.

05

WRITING CONCISE & CLEAR SENTENCES

Craft readable, clear, and impactful sentences.

06

AVOIDING COMMON WRITING MISTAKES

Detect and correct frequent and advanced errors.

WHAT IS GRAMMAR & WHY IT MATTERS

Grammar is the system of rules that governs how words and ideas work together — structure, syntax, word forms, and punctuation.

STRONG GRAMMAR BUILDS IMPACT

Clear writing earns trust.

Professional writing opens doors.

Poor grammar obscures your message and weakens credibility.

USED EVERYWHERE IT COUNTS

Academic papers, professional emails, job applications, client reports, and published content.

GRAMMAR'S ROLE

DETECT. EXPLAIN. HELP YOU LEARN.

400+ grammar rules checked in real time with clear explanations.

Grammar is foundational to making your writing **understandable, trustworthy**, and **authoritative**.

CORE GRAMMAR CATEGORIES GRAMMARLY DETECTS

Grammarly analyzes context to catch issues and suggest clear, accurate fixes.

01	**SUBJECT–VERB AGREEMENT**	Ensures subjects and verbs match in number and person.	**ERROR** He run every morning.	→	**CORRECTION** He runs every morning.
02	**TENSE CONSISTENCY**	Maintains the same tense to keep meaning clear and consistent.	**ERROR** She wrote the report and submits it today.	→	**CORRECTION** She wrote the report and submits it today.
03	**PRONOUN–ANTECEDENT AGREEMENT**	Matches pronouns with their nouns in number and gender.	**ERROR** Each student must bring their laptop.	→	**CORRECTION** Each student must bring their laptop.
04	**MODIFIER PLACEMENT**	Places modifiers correctly to avoid ambiguity and dangling references.	**ERROR** Running to the store, the keys were forgotten.	→	**CORRECTION** Running to the store, I forgot the keys.

COMMON GRAMMAR MISTAKES & GRAMMARLY SOLUTIONS

Frequent errors. Clear fixes. Stronger writing.

MISTAKE	EXAMPLE: BEFORE		GRAMMARLY FIX: AFTER
RUN-ON SENTENCES	I finished the report I sent it to my manager.	→	I finished the report, and I sent it to my manager.
COMMA SPLICES	The meeting started late, we missed key updates.	→	The meeting started late; we missed key updates.
SENTENCE FRAGMENTS	After reviewing the data.	→	After reviewing the data, we adjusted the strategy.
DOUBLE NEGATIVES	I don’t have no idea what happened.	→	I don’t have any idea what happened.
CLARITY IMPROVEMENT	This project is very important and needs to be done ASAP.	→	This project is important and needs to be completed soon.

PRACTICE PROMPTS

Write a 3-sentence paragraph with one subject-verb agreement error.
Use Grammarly to identify and correct it.

Analyze a paragraph from previous writing to review all grammar suggestions.
Document the corrections and reasons.

Compose 5 sentences mixing tenses. Identify inconsistencies and rewrite in a consistent tense.

Create a sentence with a dangling modifier. Peer review and use Grammarly to detect and correct it.

GOAL

Build stronger awareness of grammar rules and common errors.

